

REMEDIAL DESIGN
LOWER 8.3 MILES OF THE LOWER PASSAIC RIVER
PROJECT KICKOFF MEETING AGENDA
10:00 am – 12:00 pm (EST)
11/09/2016
EPA Region 2, 290 Broadway, NYC, 18th Floor, Room 1836

Meeting Objectives:

- Kickoff meeting for the Remedial Design activities
- Establish lines of communication, schedules, protocols, etc.
- Provide a status on the initial Statement of Work tasks
- Review the status of Performance Standards

Agenda Items:

1. Introductions (10 minutes)
2. Communication strategy (10 minutes)
3. Overview of the RD elements and outline of initial documents (30 minutes):
 - a. Project Management Plan
 - b. Remedial Design Work Plan
 - a) Emergency Response Plan
 - c. Pre-Design Investigation Work Plan(s)
 - d. Pre-Design Investigations
 - e. Remedial Design
4. Preliminary deliverable schedule (15 minutes)
 - a. Project Management Plan
 - b. Remedial Design Work Plan
 - c. Emergency Response Plan
5. Status of Performance Standards development (60 minutes)
6. Action items/next meeting